

# Membership Matters

Quarterly News from The 501 Alliance

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**March 2007**

## **Seeking Nominations for the Board of Directors**

We currently have a vacancy on our Board of Directors and are seeking nominations from interested candidates. This is a great opportunity for someone who wants to meet and work with his or her peers in the nonprofit community.

As a director, you'll be able to provide input and use your expertise in decisions that impact our members. The board meets four times a year in February, May, August and November in Lansing. Each director also participates on at least one committee that provides recommendations to the entire board. The committees include Finance, Marketing, Membership, Nominating, Rate and Scholarship.

Attached is a nomination form that can be completed and/or distributed to interested candidates. This form needs to be completed and returned with the candidate's resume to The 501 Alliance by Friday, April 13, 2007. The Nominating Committee will review the qualifications of all of the candidates and provide a recommendation to the board at their next meeting to fill the vacancy.

## **Calling All Members**

All member agencies are invited to attend our annual meeting that will be held from 10:00 a.m. to 12:00 noon on Friday, May 18, 2007. The meeting will be held at the University Club of Michigan State University in Lansing. A complimentary lunch will also be provided immediately following the meeting. An invitation and directions will be included in the annual report that will be mailed in the first week of May.

Topics of discussion and events include financial and claim reports for 2006, results from the annual audit and the election of board members. In addition, the Harry Klein and Shirley Klein Legal Scholarship winner will be announced and introduced to the membership. This is a great opportunity for you to meet the Board of Directors and to network with your peers from across the state.

## **Lockbox Address Changed**

We wanted to remind all of our members that contribution payments are now sent to a new address. This became effective with the fourth quarter 2006 contribution report. For those who missed it, the new address is *The 501 Alliance, Dept CH 17674, Palatine, IL 60055-7674*. It's also printed on your quarterly contribution report.

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## **We Can Offer a Helping Hand**

Has your agency experienced turnover in management? Do you know how to properly document verbal and written warnings? Do your supervisors and managers need a refresher course on the unemployment process? Well, we offer a free workshop that will help your organization better control your unemployment costs.

The workshop lasts about an hour depending on the number of questions and the size of the group. We also come to your facility, so your organization doesn't incur any travel or other costs normally associated with training. The topics reviewed include the unemployment compensation process, separation issues and concerns, verbal and written warnings and employment guidelines from the state.

If you would like to schedule a workshop, all of your supervisors and managers should attend. These individuals are your organization's first-line defense in controlling your unemployment costs. We believe it's important to show the relationship between disciplinary actions and your agency's bottom line. Contact Mike at 800-968-9675 to schedule a workshop at your organization.

## **We're in the Check Writing Mood**

Do you work with or know of other nonprofits that could benefit from membership in The 501 Alliance? If you do, it could be worth hundreds or even thousands of dollars.

Our Member Referral Program provides your agency with a \$50 charitable donation for every prospective member you refer who completes and submits an application. An additional \$150 charitable donation is provided to your agency for every prospective member who also qualifies and is approved for membership. That's up to \$200 your agency can receive for each prospective member referred to The 501 Alliance.

The applicant simply needs to include your name and telephone number on the application and we'll send you a check. In addition, there's no limit to the number of prospective members you can refer. For example, refer just five prospective members and your agency will receive at least \$250 and up to \$1,000.

You can also contact us at any time to inquire about the status of any nonprofit you've referred. For a brochure or for more information, please contact Mike at 800-968-9675. You can also visit our web site at [www.501alliance.org](http://www.501alliance.org) for complete details.

*Do you have a topic or suggestion for the next newsletter? Please e-mail your ideas to [mpennanen@talx.com](mailto:mpennanen@talx.com)*

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## **Board of Directors** **Nomination Form**

Please print and provide the requested information. Once completed, return this form to The 501 Alliance at the address provided below **by Friday, April 13, 2007 (attn: Administrator), with a copy of your resume.** All nominees must be residents of the State of Michigan.

Nominee: (Mr./Mrs./Ms./Dr.) \_\_\_\_\_

Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

\_\_\_\_\_

Company Phone #: \_\_\_\_\_

Company County: \_\_\_\_\_

Home Address: \_\_\_\_\_

\_\_\_\_\_

Home Phone #: \_\_\_\_\_

Additional Comments: \_\_\_\_\_

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Director expectations:

1. Attend four meetings per year in Lansing that last approximately two hours each.
2. Participate on at least one committee that reviews information, offers input and provides recommendations to the full board.
3. Participate on committee conference calls once per quarter.
4. Promote The 501 Alliance unemployment program and encourage other nonprofit organizations to become members.