

# Membership Matters

Quarterly News from The 501 Alliance

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**September 2018**

## **We Need Your Help!**

Are you ready to take that next step in your career? Are you looking for opportunities to grow professionally? Well, here's your chance! We currently have some vacancies on our board for new directors and we are seeking nominations. To qualify, individuals must be employed by one of our members or be on their board.

As a director, you'll provide input on topics and use your expertise in decisions that impact our members. The full board meets four times a year in Lansing and each director also participates on at least one committee. The committees include finance, marketing, membership, nominating, rate and scholarship. This is a great opportunity to meet, work with and learn from other leaders within the nonprofit community.

A nomination form is attached to this newsletter that can be completed or distributed to individuals who you feel may be interested in becoming a director. This form needs to be returned to us by Friday, October 19, 2018. Our Nominating Committee will then review the qualifications of the candidates and provide recommendations to the board at their next meeting. If you have any questions, please feel free to contact the Administrator at 800-968-9675.

## **We're Reducing Contribution Rates (Again!) Next Year**

We wanted to share some exciting news that the board is planning to reduce contribution rates for 2019. This will mark the fifth year in a row that the rate formulas have been changed to help members save even more money on their unemployment costs. Over 90% of our experience rated members have had rate decreases based on these changes and we expect the majority of members will benefit again next year.

As an example of the cost savings members are receiving, the average unemployment tax rate in the state in 2017 was 3.40% while the average rate of our members was only 2.26%; a savings of 34%.

The 2019 Contribution Rate Notices will be available through our website on Monday, December 3rd. Please log-in to your account at [501alliance.org](http://501alliance.org) and click on the contribution rate notice link to print a copy of your rate notice. If you have any questions about accessing the website, please contact the Administrator at 800-968-9675.

Also, if you know of any other nonprofit organizations that could benefit from our lower unemployment tax rates and the services we provide, please have them contact the Administrator for additional information.

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### **Employer's Quarterly Wage/Tax Report UIA Form 1028 Penalties**

We wanted to remind all of our members to make sure they are submitting their Employer's Quarterly Wage/Tax Report Form 1028 through their MiWAM accounts with the state of Michigan. We continue to see the state issuing penalties to the accounts of members for either not submitting their report or for submitting it past the due date. Members should either verify with their internal staff or with their payroll provider that they are submitting this report on a timely basis.

The 1028 Report lists the name, social security number and gross wages for each employee during the quarter. It is due to the state within 25 days after the end of each quarter. The penalty assessed by the state for a report that is missing is \$250 per quarter and the penalty for a report that is not submitted within 30 days of the due date is up to \$60. In addition, we cannot complete or submit the 1028 Report on your behalf.

Please note that this report is different than the Quarterly Contribution Report that is submitted through our website in which the gross wages, excess wages and taxable wages for unemployment purposes are reported for all of your employees in aggregate.

If you have any questions about submitting your Employer's Quarterly Wage/Tax Report Form 1028, contact the Office of Employer Ombudsman at 855-484-2636.

If you have any questions about completing your Quarterly Contribution Report, contact the Administrator at 800-968-9675.

### **ACH Payment Option**

Instead of cutting a paper check to pay your quarterly contribution report, we now accept ACH (Automated Clearing House) payments. ACH payments allow funds to be electronically debited or credited to a checking or savings account. Payments will be accepted for quarterly and amended contribution reports, voluntary contributions and contribution rate surcharges. This option was added based on feedback from members who find this payment method easier to manage and process.

To use this option, members will first need to provide their ACH payment authorization form to the Administrator for completion. The Administrator will then provide the required banking and routing information and return the completed form to the member. The member will then be able to submit payments from their bank to ours electronically.

Details about this new option are also provided on our website ([501alliance.org](http://501alliance.org)). Members can log-in to their account and navigate to the Member Menu and click on the "Payment Information" link for more information.



**Board of Directors  
Nomination Form**

Please provide the requested information below. Once completed, return to The 501 Alliance at the address at the bottom of this form **by Friday, October 19, 2018 (attn: Administrator), with a copy of your resume.** All nominees must be residents of the state of Michigan.

Nominee: (Mr./Mrs./Ms./Dr.) \_\_\_\_\_

Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

\_\_\_\_\_

Company Phone #: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Company County: \_\_\_\_\_

Home Address: \_\_\_\_\_

\_\_\_\_\_

Home/Cell Phone #: \_\_\_\_\_

Additional Comments:

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Director expectations:

1. Attend four meetings per year in Lansing that last approximately two hours each.
2. Participate on at least one committee that reviews information, offers input and provides recommendations to the full board.
3. Participate on committee conference calls as required.
4. Promote The 501 Alliance unemployment program and encourage nonprofit organizations to become members.